



Employee Benefits Bureau/ Erisa Administrative Services, Inc.

State of NM
Group Benefits Plan
Plan Year Jan-Dec 2016

What is Open for January–December 2016?

This Fall Open/Switch Enrollment is for the following benefits:

- Medical/Pharmacy, Dental and Vision (Premium Only Plan: POP – pre-tax premiums)
 - 3 medical plans: Presbyterian HMO, BCBSNM HMO, and BCBSNM PPO
 - Pre-tax automatically happens; employees *must* opt out if they want post-tax deductions (LPBs see respective employers)
- Disability
- Dependent Life and Additional Life
- Flexible Spending Accounts (FSA)

IMPORTANT NEWS!

- Minnesota Life/Securian Group-effective 7/1/15
 - Administrative & coverage amount changes on the Supplemental/Additional Life and Dependent Life plans for 1/1/16
- Express-Scripts Pharmacy-1/1/16
 - Specialty Medicine tier & copay changes
 - Maintenance medication/home delivery plan change
- The Solutions Group/EAP-7/1/2015
 - 1-855-231-7737
 - website: solutionsbiz.com password: **SONMEAP**
 - 6 FREE, confidential sessions per incident
 - Training and Education, Critical Incidence counseling
 - State & LPB employees and family members

Important News cont'd

- Stay Well Health Center in Santa Fe-opened 9/16/15
 - Hrs of operation: 7am – 7pm M-F, 8am – 12 noon Sat
 - Call 505-827-2485 to schedule your appointment
 - ZERO COPAY for employees/family members (age 2 & over) participating in medical coverage
 - Some medications dispensed for free for immediate treatments
 - Primary and minor Urgent Care services, etc.

Important News cont'd

- If the new Stay Well Health Center is successful in Santa Fe, the state will look to open centers in Las Cruces and Albuquerque
- Minnesota Life/Securian's enrollment website is open Oct 1, 2015 through November 25, 2015.
- Please contact your Human Resource office if you have had an address change. We need accurate addresses for PPACA reporting.

Enrollment Information

- Enrollment is **OPTIONAL** – if you want to change/drop/add benefit coverage(s) or change premium deductions to AFTER TAX
 - Fax POP waiver to Erisa at 1-505-244-6009
 - Form is on www.mybenefitsnm.com under the 2015 Enrollment tab
- Proof of dependency for *newly added dependents* must be faxed to Erisa, 505-244-6009, on the same day as you submit your online enrollment form.
- Coverage will not be added without the proof of dependency if you are adding a new dependent

ENROLLMENT STEPS

STATE EMPLOYEES

- On-line enrollment tool available 11/9-11/25 on www.mybenefitsnm.com
- Your changes/additions will be electronically submitted to Erisa if you complete and validate properly
- If making any change *you must reenter* all the elections and dependent information as this overlays previous elections!
- Please print copies of your election changes and provide one copy to your Human Resource office

ENROLLMENT STEPS

- Enrollments will not be accepted after midnight 11/25/15!
- Flexible spending elections are incorporated in to the on-line tool
- All enrollment forms and tools can be found on the employee benefit website at:
 - www.mybenefitsnm.com
 - 2015 OPEN ENROLLMENT tab

ENROLLMENT STEPS

LOCAL PUBLIC BODY EMPLOYEES

- Enrollment form(s) are on www.mybenefitsnm.com
- If making any changes, all elections and dependent information must be re-entered that you want coverage for.
- Complete and submit to HR by 10/27/2015-late enrollments will not be accepted.
- HR review time and submit to Erisa by 11/13/2015
- Supporting dependent documents if needed must be attached by the HR and submitted with the enrollment forms
- Flexible spending is direct to Compusys/Erisa-ask your HR for details

Additional Information

- Pre-recorded carrier enrollment presentations will be available at the below link for your convenience.

www.mybenefitsnm.com

EFFECTIVE DATES

- January 1, 2016 is the start of the new benefit plan year (Jan-Dec 2016). All deductibles & OOP amounts are reset/refreshed
- State employees: January 8, 2016 is when you will first see payroll deductions for any new changes you made (LPB employees: please check with your HR Reps)

REMINDER – to continue coverage of disabled dependents beyond their 26th birthday, you must complete & submit disabled dependent forms for medical

Contact Information

Erisa Administrative Services

Toll Free: 1-855-618-1800

Local: (505) 244-6000

FAX: (505) 244-6009

Email: SONM@easitpa.com

Website: <https://www.mybenefitsnm.com>

QUESTIONS

